

**St. Mary County
Commission for Women Minutes
May 16, 2005
Carter Building, 5:30pm**

Attendees: Norma Pipkin, Katie Werner, Jessica Kriss, and Ceandra Scott.

Staff Liaison: Cynthia Brown, Division Manager of Community Services, CFW Liaison.

The meeting convened at 5:40pm. The minutes were accepted as presented with one correction to the spelling of Katie Werner's name.

Financial report - The fund balance (\$850) was spent to purchase domestic violence related materials to distribute to the public for education and awareness.

Domestic Violence Task Force – The Board of County Commissioners recently appointed a Task Force to address all issues related to domestic violence. An organizational meeting will be held on May 18 at 6:30 pm in the Governmental Center. Cynthia Brown has been appointed to serve on the Task Force as the St. Mary's County Government representative. The CFW looks forward to opportunities to work with the Task Force regarding advocacy and community education.

Commission Retreat – Saturday, June 4th from 9am – 1pm at the Teen Center on Chancellor's Run Road. Fruit, water, tea & coffee will be served throughout the morning and lunch will be provided at noon. Susan Wolfe has secured the volunteer services of a facilitator to lead the day. Members present identified the following as areas to be covered at the planning session:

- Members becoming better acquainted and expressing their individual areas of interest.
- Level of commitment: How much time does each person have to commit to the group?
- History of the CFW: Prior achievements.
- Activities of other CFWs statewide.
- Member's impressions of the major concerns for St. Mary's County women.
- Moving ahead with CFW website.
- Frequency of meetings; establishing subcommittees.
- Election of officers
- Possible theme for the year.
- Review of by-laws.
- Budget

C. Brown agreed to provide this information to the facilitator.

Meeting adjourned 6:40pm

Minutes respectfully submitted by Cynthia Brown